



Application Instructions

1. Go to online.factsmgt.com/aid.
2. If **new parent** to the Diocese of Rochester Catholic Schools network, create an account by setting up a username and password with your information. If you are an **existing parent** at one of our Diocesan schools, use your current FACTS credentials.
3. Select the **2026-2027 term**.
4. Review the FACTS platform information. **As with all financial aid applications, there is a \$40 fee to apply. This is not covered by the Diocese of Rochester Department of Catholic Schools. All applicants must pay this fee in order to apply for the scholarship.**
5. Select **Begin Application**.
6. Click **Add School/Organization**.
7. Type in the search box **Building a Brighter Future Scholarship**. Select the checkbox and click **Add**.
8. Click **Save & Continue** to proceed with completing the application.
9. Under the STUDENT section, enter student's grade level (K-6) for the 2026/2027 school year.
Preschool students are not eligible for the Building a Brighter Future Scholarship.
9. Continue completing all application sections.
10. Finalize the application by uploading your tax documents and reviewing your submission.

All materials will be reviewed by the Department of Catholic Schools. Additional documentation may be requested. Due to the large number of applicants and limited funding available, no applicant is guaranteed to receive a Building a Brighter Future Scholarship. After review, families receiving scholarships will be notified by the Department of Catholic Schools.

Applications for the 2026-2027 school year open on January 1, 2026. The application deadline is **March 31, 2026**.